

**LINWOOD COMMON COUNCIL**  
**CAUCUS MINUTES**  
**January 26, 2022**

Council President Ralph Paolone called the meeting to order at 6:00 P.M., noting that the meeting had been advertised in compliance with the requirements of the Open Public Meetings Act.

1. Roll Call

Present: Mayor Darren Matik; Councilwoman Blair Albright; Councilwoman June Byrnes; Councilwoman Stacy DeDomenicis; Councilman Eric Ford (via zoom); Councilman Matt Levinson (via zoom); Councilman Todd Michael; and Council President Ralph Paolone.

Absent: None

Also Present: Joseph L. Youngblood, Jr., City Solicitor; Jen Heller, Engineer's Office; Anthony Strazzeri, CFO; Chief Steve Cunningham, Police Department; and Leigh Ann Napoli, Municipal Clerk.

2. Approval of Minutes Without Formal Reading

Councilwoman Byrnes motioned, seconded by Councilwoman DeDomenicis, to approve the minutes of the December 8, 2021 Caucus meeting without formal reading. All members of Council were in favor. Motion was approved.

3. Councilwoman Albright

A. Planning, Engineering, & Development

1. Councilwoman Albright advised that at the last Planning Board meeting, the Board awarded contracts for their Professionals; Eric Goldstein as Planning Board Solicitor and Vincent Polistina as Planning Board Engineer. A Resolution authorizing the Contracts is on the agenda.

4. Councilwoman DeDomenicis

A. Public Works

1. Councilwoman DeDomenicis advised of a Resolution on the agenda awarding a Contract to Miller's Lawn Care Inc. for Lawn Maintenance and Snow Removal Services.
2. Councilwoman DeDomenicis advised of a Resolution on the agenda authorizing the advertisement for bids for Janitorial Services. Bids are due February 15, 2022.

5. Councilman Ford

A. Planning, Engineering, & Development

1. Councilman Ford advised of a Resolution authorizing a Change Order with Seashore Associated Mechanical with regard to additional work needed on the seepage pits at 606 W. Oakcrest Avenue. Additional cleaning was required.
2. Councilman Ford advised of a Resolution on the agenda authorizing a Change Order with Arawak Paving with regard to the Frances Avenue Resurfacing Project. Additional work was needed.
3. Councilman Ford advised of a Resolution on the agenda authorizing a Change Order with AE Stone with regard to the Wabash & Belhaven Resurfacing Project. Additional paving was required.
4. Councilman Ford discussed an Ordinance on the agenda to prohibit parking on Poplar Avenue. The City has been meeting with the NJ Department of Transportation the past several months for safety improvements along Route 9. The City requested signage and lane identifiers on Poplar Avenue. The Department of Transportation will only agree to complete the work if parking is prohibited on Poplar Avenue. This will make it a safer intersection. The City is continuing discussions with the Department for improvements to Oak Avenue & Route 9 as well as in front of Mainland Regional High School.

Planning, Engineering, & Development (continued)

5. Councilman Ford advised that Northfield is struggling with employees to work in their Construction Office. Linwood and Northfield have begun discussions on sharing offices with Linwood operating both offices out of Linwood City Hall.
6. Councilman Levinson
  - A. Revenue & Finance
    1. Councilman Levinson advised of a Resolution on the agenda authorizing a revised 2022 Temporary Budget.
    2. Councilman Levinson advised of several Resolutions authorizing Rental Registration fees.
    3. Councilman Levinson advised of the final reading of the Salary Ordinance.
7. Councilman Michael
  - A. Public Safety
    1. Councilman Michael advised of a Resolution authorizing the participation in the Defense Logistics Agency, Law Enforcement Support Office 1033 Program. This is the program the City obtained the Humvee through and this Resolution allows the City to remain a member.
8. Council President Paolone
  - A. Administration
    1. Council President Paolone advised of a Resolution on the agenda authorizing the issuance of a Raffle License to Mainland Crew.
    2. Council President Paolone advised of a Resolution authorizing a Non-Competitive Contract for Professional Services to AtlantiCare for an Employee Assistance Program. Mrs. Napoli explained that this program provides 24/7 counseling services to the employees. Councilwoman Albright advised that immediate family members are also eligible.
9. Solicitor's Report
  - A. Mr. Youngblood discussed a Resolution on the agenda to cease operations of the Municipal Court of the City of Linwood and suspend its current Municipal Court Arrangement. The City recently joined the Atlantic County Central Municipal Court System. Although the agreement with the County ended the court operations in Linwood, the County requested an additional Resolution.

At 6:08 P.M., Council President Paolone called a recess.

Respectfully submitted,

Leigh Ann Napoli, RMC  
Municipal Clerk